



Telephone 904 598-9567
1293 W 19th Street, Jacksonville, FL 32209
durkeevillehistory@gmail.com

MEETING /TOUR RESERVATION FORM

Date (s) of Tour/Meeting: _____

Tour Group Name and or Organization: _____

Telephone Contact (s) Name: _____ Phone Number: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____

You are scheduled to tour the DHS Center on ___/___/___ at _____ a.m. /p.m.

Admission: Adult \$5 each | Seniors \$3.50 each | 17 yrs and younger \$3 each - 0-5 free

Groups of 10 or more Adults \$4.00 per person in group

Groups of 10 or more under 18 \$2.50 each per person in group

Total number in your party: _____ Total Cost/ Donation: \$ _____.

Please note: We can only accommodate 45 people inside the Center at one time. Chaperones (parents or teachers) must accompany any children remaining outside while others are touring inside. **A deposit of 20% of the total cost, or \$50**, (whichever is less) is due no later than 5 days before your tour date. If you do not send the deposit on time, we cannot hold your reservation. If you cancel your tour less than 48 hours (2 days) in advance, you will lose your deposit. By signing below, you are agreeing to accept these conditions. Sorry, but we cannot honor unsigned reservation forms.

Reserve by: Signature/Title: _____ date _____

The Durkeeville Historical Society looks forward to seeing you!

Pg 1 of 2

Group Tour Checklist (Museum use only)

Date Mailed/Faxed: ___/___/___ Received Reply/ Deposit: ___/___/___

Deposit must be here by: ____/____/____ Deposit received: ____/____/____

Entered in Logbook by (name): _____

Number in Tour Group: _____ Docent: _____

Notified Tour Group: ____/____/____

Total Cost minus Deposit= Amount Due at completion

Number of Chaperones (under 18 groups only) _____